

The Maryland Association for Environmental and Outdoor Education Presents

Many Paths, One Destination Knowledge to Action

February 4-7, 2010 • Rocky Gap Lodge & Golf Resort • Flintstone, MD



Invitation to Exhibit

The annual MAEOE Conference is the largest environmental education conference in the nation and the only conference of its kind in the State of Maryland. This is a perfect opportunity to showcase your products and services to key industry professionals. Exhibitors of environmental/outdoor education and/or environmentally themed products and resources are invited and encouraged to participate. This conference has historically attracted over 500+ attendees. Participants include formal and non-formal educators, government agency representatives, and education administrators.

The MAEOE Conference exhibits have become a very popular and rewarding tradition for both attendees and exhibitors. In the past several years, booth space has been very popular, with a high percentage of exhibitors returning.

Set-Up	Friday, February 5, 2010	11:00 a.m. – 5:00 p.m.
Exhibit Dates and Hours	Friday, February 5, 2010	8:00 – 10:30 p.m. Exhibit Social
	Saturday, February 6, 2010	7:30 a.m. – 6:15 p.m.
Tear-Down	Saturday, February 6, 2010	6:15 p.m.

Consider purchasing a sponsorship to increase visibility and make an impression within the environmental/outdoor education community.

EXHIBITORS

Receive one (1) Tabletop Exhibit, and one (1) Full Conference Registration (Socials – Friday/Saturday, Saturday Sessions and Saturday Lunch). Additional personnel must register separately and pay full registration fee. (Note: Exhibit space is limited and subject to availability). Wi-Fi is available within the Exhibit Hall.

Bonus - Reserve your space early to take advantage of registration savings!

	Non-Profit Exhibit Fees*	For-Profit Exhibit Fees*
Through January 4, 2010	\$185	\$210
January 5 –January 15, 2010	\$210	\$235
January 15 – January 22, 2010	\$235	\$260

EXHIBITOR APPLICATION AND REGISTRATION

Exhibitors must register through the online registration process. Register online at www.maeoe.org

Hotel Reservations

A block of rooms has been reserved for the conference at a special rate. Hotel reservations should be made directly with the hotel. Please be sure to identify yourself as a "2010 MAEOE Conference" participant to obtain this special rate.

Rocky Gap Lodge

**16701 Lakeview Road, NE
Flintstone, MD 21530
1-800-724-0828
301-785-8400**

ASSIGNMENT OF SPACE

Approximately 30 secured and non-secured booths will be available in the exhibit area and they will be assigned on a first-come, first-served basis.

MISCELLANEOUS USE OF SPACE

Reassignment, subletting or sharing any part of allotted booth (or room) space is prohibited. The Exhibits Chair reserves the right to transfer booth locations in order to achieve a more uniform distribution of space. Volatile liquids, gases, or combustible substances may **NOT** be present. All of the rules and regulations mentioned are to be construed as a part of the space rental contract. The Exhibits Chair reserves the right to interpret them, as well as make final decisions on points these rules do not cover.

SECURITY

The main exhibit area will be locked during non-conference times; however, some exhibit areas are not secure. For your own security, the conference recommends that exhibitors keep an attendant in their booth(s) during the hours the exhibits are open and remove valuable equipment when the exhibits are closed.

REFUNDS/CANCELLATIONS

Exhibit space assigned and confirmed may be cancelled without penalty through December 27, 2008. Exhibit space cancelled after December 27 and until January 14, 2009, will be subject to a 25% cancellation fee. After that, no refunds will be made. If the conference is cancelled by the sponsor, all deposits and payments will be refunded.

VISIT US ON THE WEB AT: www.maeoe.org

QUESTIONS

Direct all questions regarding exhibits at the 2009 MAEOE Conference to:

Melanie Parker

or

Vicki Frank

Exhibit Co-Coordinator

Exhibit Co-Coordinator

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