



Exhibitor Registration

Invitation to Exhibit

The annual MAEOE Conference is the largest state environmental education conference in the nation and the only conference of its kind in the State of Maryland. The Annual Conference presents an excellent opportunity to showcase your products and services to key industry professionals. Exhibitors of environmental/outdoor education and/or environmentally themed products and resources are invited and encouraged to participate. The conference has typically attracted over 600 attendees. Participants include formal and non-formal educators, government agency representatives, and education administrators.

The MAEOE Conference exhibits are popular for both attendees and exhibitors. This year we are developing more interactive “games” to bring further engagement with exhibitors. Meals and social networking are planned in the exhibit hall throughout the event to encourage all participants to visit each booth. In the past several years, booth space has become competitive due to a high percentage of exhibitors returning, so early registration is an advantage.

Exhibit Dates and Hours Schedule Subject to Change

Set-Up	Friday, Feb. 5, 2027	10:00 am – 3:00 pm
Exhibit Hall Open Exhibitor PM Snack Break	Friday, Feb 5, 2027	3:00 pm – 5:00 pm
Exhibit Hall Board Walk Scavenger Hunt, Cash Bar	Friday, Feb 5, 2027	8:30 pm – 10:00 pm
Conference Award Gala	Friday, Feb 5, 2027	6:00 pm – 8:30 pm
Exhibit Hall Open	Saturday, Feb. 6, 2027	7:30 am – 4:30 pm Scheduled times
Exhibit Hall Breakfast for Conference Attendees	Saturday, Feb. 6, 2027	7:30 am – 8:30 am
Exhibitor Breakfast	Saturday, Feb. 6, 2027	8:30 am – 9:00 am
Attendee AM Break	Saturday, Feb. 6, 2027	11:30 am – 12:15 pm
Attendee PM Break Snacks in Exhibit Hall	Saturday, Feb. 6, 2027	3:45 pm – 4:15 pm
Tear Down	Saturday, Feb. 6, 2027	4:30 pm

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EXHIBITORS

Receive one (1) 6 ft. Tabletop Exhibit; free WiFi, and one (1) Full Conference Registration (Includes Friday social, Saturday sessions, and Saturday lunch). Additional personnel must register separately and pay full registration fee to attend the conference.

Consider purchasing a sponsorship and an ad in our conference program to increase visibility and make an impression within the environmental/outdoor education community.

VOLUNTEERS

If you have volunteers working with you they will need to purchase "Guest meals" for breakfast and/or lunch, however, they will not be able to attend conference sessions unless they have registered. (Note: Exhibit space is limited and subject to availability).

Reserve your space early to take advantage of registration savings!

EXHIBITOR FEES FOR 2027

	Exhibitor Fees*		
	Non-Profit	Government	For-Profit
Register by Jan. 4 (Early Bird)	\$290	\$350	\$400
Register by Jan. 22 (Regular)	\$350	\$400	\$450
Register after Jan. 22 (Late)	\$390	\$450	\$500

***If your booth requires special services, there may be an additional charge.**

EXHIBITOR REGISTRATION

Registration information is available online at www.maeoe.org

HOTEL RESERVATIONS

A block of rooms has been reserved for the conference at a special rate. Hotel reservations should be made directly with the hotel; do not use the on-line reservation system. Please be sure to identify yourself as a "2027 MAEOE Annual Conference" participant to obtain this special rate, Online registration use 25MAEOE.

Princess Royale Hotel
9100 Coastal Highway
Ocean City, MD 21842

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Hotel Pricing:

- Ocean View/Pool Suites are \$109.00 plus taxes per night
- Pool Level Suites are \$119.00 plus taxes per night
- Oceanfront Suites are \$169.00 plus taxes per night
- Two bedroom Condos are \$349.00 plus taxes per night
- Three bedroom Condos are \$449.00 plus taxes per night

Rooms will be held at this rate until January 15, 2027 at 5:00 p.m. (EST). You must call to make room reservations. Do not use the online system.

ASSIGNMENT OF SPACE

Approximately 40 booths will be available in the exhibit area and they will be assigned on a first-come, first-served basis determined by date of registration.

MISCELLANEOUS USE OF SPACE

Reassignment, subletting or sharing any part of allotted booth (or room) space is prohibited. The Exhibits Chair reserves the right to transfer booth locations in order to achieve a more uniform distribution of space. Volatile liquids, gases, or combustible substances may **NOT** be present. All of the rules and regulations mentioned are to be construed as a part of the space rental contract. The Exhibits Chair reserves the right to interpret them, as well as make final decisions on points these rules do not cover.

SECURITY

The main exhibit area can be locked but may not be secure during non-conference times. For your own security, the conference recommends that exhibitors keep an attendant in their booth(s) during the hours the exhibits are open and remove valuable equipment when the exhibits' area is technically closed.

REFUNDS

Exhibit space assigned and confirmed may be cancelled through January 6, 2025 with a \$75 processing fee assessed. Exhibit space cancelled after January 6 and until January 20, 2025, will be subject to a 50% cancellation fee. After January 20th, no refunds will be made.

CANCELLATIONS

The Conference will proceed unless the State has closed roads due to weather. If this occurs, MAEOE as the sponsor will refund all deposits and payments.

QUESTIONS

Please direct all questions regarding exhibitor registration for the 2027 MAEOE Conference to:

conference@maeoe.org

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Conference program: MAEOE uses Sched to connect attendees and exhibitors. You will be able to upload logos, information you would like to share, and set appointments.

LIMITED EXHIBITOR SPACE

Please register online at www.maeoe.org

Exhibit space is not confirmed until online registration is received.

No registrations will be taken after February 1, 2027.

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